



# 2023-2024 Registration Form

Private

NEW STUDENTS—PLEASE FILL OUT ALL SECTIONS.  
CURRENT STUDENTS—PLEASE PROVIDE ONLY CHANGES/UPDATES.

## STUDENT INFORMATION

Student Name	Date of Birth
Student Email	Student Cell Phone #
Do you have a sibling currently enrolled? yes / no (if yes) Sibling name/s:	
Race/Ethnicity (Optional – select one or more): Hispanic/Hispanic American    American Indian/Alaska Native    Asian/Asian American Native Hawaiian or Other Pacific Islander    African American/Non-Hispanic    White/Non-Hispanic	
<b>Parent/Guardian 1 (Signature Required on Page 2)</b>	<b>Parent/Guardian 2</b>
Relationship to student	Relationship to student
Dr./Mr./Mrs./Ms. (circle)	Dr./Mr./Mrs./Ms. (circle)
First Name	First Name
Last Name	Last Name
Street Address	Address (if different)
Town                      State              Zip	Town                      State              Zip
Primary Phone #	Primary Phone #
Secondary Phone #	Secondary Phone #
Employer	Employer
Email	Email
<b>Emergency Contact</b>	
Name	
Relationship to Student	
Primary #1	Secondary #2
Email	
How did you hear about FSPA? Google search    Facebook    YouTube    Email Performances    Newspaper    Friend (name): _____ Other: _____	

## PREVIOUS EXPERIENCE

### Previous Dance Experience:

Number of years: Ballet \_\_\_\_ Jazz \_\_\_\_ Tap \_\_\_\_ Modern \_\_\_\_ Commercial/Hip Hop \_\_\_\_ MT\_\_\_\_  
Where and with whom?

### Previous Drama Experience or Studies:

\_\_\_\_\_

### Previous Music Studies:

\_\_\_\_ Voice: \_\_\_\_ Number of years    Where and with whom?  
\_\_\_\_ Instruments: (list instruments and number of years)

# FRANKLIN SCHOOL FOR THE PERFORMING ARTS POLICIES

## PLEASE READ OUR MATERIALS CAREFULLY

### **Tuition Due Dates: SEPTEMBER 1, DECEMBER 1, and MARCH 1.**

- A 25% tuition deposit is required at registration for fall programs.
- FSPA Academy Deposit: \$600 (nonrefundable).
- Annual Registration Fees are non-refundable: \$20.00 Current FSPA Students; \$25 New Students.
- Students and/or parents are responsible for understanding payment, refund, and make-up policies.
- Tuition balance is due prior to first class of each trimester.
- Tuition balance is overdue as of the first class each trimester.
- A late fee of \$25.00 will be charged after the first week of each trimester.
- Performing is reserved for students whose tuition (or arranged tuition payments) are current.
- A 10% discount is offered on complete year tuition if paid in full no later than July 15<sup>th</sup>.

### **Withdrawal And Refund Policy**

An FSPA Withdrawal Form must be filled out and presented to the Director for approval. Refunds are based upon date withdrawal is received. A doctor's note confirming an injury or illness, with the dates during which a student is unable to study, is required in order for credit to be applied to the student's account. No refunds of paid tuition will be granted without the written approval of the

Director. As of Week 1, refunds will be granted only for reason of student injury, illness or other good cause at the sole discretion of the Director.

Prior to:	Refund of full trimester tuition
Week 1	100%
Week 2	75%
Week 3	50%
Week 4	25%

### **Makeup Policies**

**Music Department:** One makeup lesson will be allowed for an excused absence each trimester. The office must be notified by telephone of cancellations by 10:00 a.m. on the day of the lesson or 6:00 p.m. Friday for a Saturday lesson. No makeup lesson will be given for a lesson missed without proper notification. Lessons missed due to teacher absence or inclement weather will be made up. Makeup lessons are scheduled at the student's request and at the teacher's convenience. The 12th week of each trimester will provide an opportunity to schedule make ups for private lessons missed. Students will be offered a maximum of two possible makeup times for each lesson that needs to be rescheduled. Missed makeup lessons will not be rescheduled.

**Dance and Drama Departments:** Students may attend any group class at the appropriate level as a makeup class. Makeup classes must be taken prior to the end of the trimester. Classes cancelled due to inclement weather may be made up. I acknowledge receipt of a current FSPA Class Schedule and have read and agree to the fees and policies described. Policy changes are posted in the 'This Week at FSPA' online weekly newsletter, on the school bulletin board and by email notification. Students/parents are responsible for providing current e-mail addresses to the office.

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For the 2023-2024 season, the guidelines set forth by the Commonwealth of Massachusetts will determine procedures and protocols in which Franklin School for the Performing Arts will continue to follow. In-person and/or virtual options will be determined prior to the fall start date.

In the event that payment is not made in accordance with the terms set forth in this Agreement, then interest shall accrue on the unpaid balance at the rate of one and one-half percent (1 1/2%) per month. The customer agrees to pay any and all costs and expenses including, without limitation, collection costs and reasonable attorneys' fees, incurred or paid by FSPA in enforcing the policies of FSPA, including the payment terms set forth herein.

The parent(s) and/or legal guardian(s) of the Student acknowledge(s) full responsibility for all actions of the Student while on the premises of FSPA and further accept(s) full responsibility for all financial obligations to FSPA for services provided to the Student hereunder. Unless I notify FSPA otherwise, I give FSPA permission to photograph and/or video my child's participation in FSPA classes, events and/or related activities, and to use said photographs and/or video for promotional purposes only.

Children 5th Grade and younger must be supervised by a parent outside of the classroom.
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Student Name \_\_\_\_\_

Parent (or Legal Guardian) Name (please print ) \_\_\_\_\_

Parent (or Legal Guardian) Signature \_\_\_\_\_ Date \_\_\_\_\_

**ENROLLMENT**

**FSPA Academy Enrollment**

Grade of Student 2023-2024 (for FSPA Academy): \_\_\_\_\_

**FSPA AfterSchool Enrollment**

School Name: \_\_\_\_\_ Grade of Student 2023-2024: \_\_\_\_\_  
School Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip code: \_\_\_\_\_  
School Phone: \_\_\_\_\_  
Please Check off days:  
Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_

**AfterSchool Transportation**

Please Check off days your child will need transportation to FSPA AfterSchool:  
Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_

**Dance Department** Refer to teacher recommendations. Please note preferred class day and time for each class.  
(All prerequisites must have been met)

DANCE CLASSES  
Creative Dance (ages 3-4): \_\_\_\_\_ Tap: Level \_\_\_\_\_  
Rhythm & Movement (ages 4-5): \_\_\_\_\_ Contemporary/Modern: Level \_\_\_\_\_  
Ballet: Level \_\_\_\_\_ Dance for Musical Theater: Level \_\_\_\_\_  
Classical Variations: Level \_\_\_\_\_ Commercial/Hip Hop: Level \_\_\_\_\_  
Jazz: Level \_\_\_\_\_

**Drama Department** I wish to enroll in the following class(es). Please note preferred class day and time for each class.  
(All prerequisites must have been met)

ACTING CLASSES  
Act One (Grades 3-5): \_\_\_\_\_  
Creative Dramatics (Grades 6-8): \_\_\_\_\_  
Building Characters (Grades 6-8 by invitation): \_\_\_\_\_  
Principles of Acting (Grades 9-12): \_\_\_\_\_  
Scenes and Monologues (Grades 11-12 by evaluation): \_\_\_\_\_  
Improv I (Grades 5-8): \_\_\_\_\_ Improv II (Grades 8-12): Wed. \_\_\_\_\_ Thurs. \_\_\_\_\_  
Acting Seminar I (Grades 5-8): \_\_\_\_\_ Acting Seminar II (Grades 9-12): \_\_\_\_\_

MUSICAL THEATER CLASSES  
Children’s Musical Theater (Grades K-1, 45 minute class): \_\_\_\_\_  
Children’s Musical Theater/Musical Theater I (Grades K-4): \_\_\_\_\_  
Musical Theater I (Grades 2-4): \_\_\_\_\_  
Musical Theater II/III (Grades 5-9): \_\_\_\_\_

## ENROLLMENT

**Music Department** I wish to enroll in the following class(es). Please note preferred class day and time for each class.

### MUSIC CLASSES

Little Music School (ages 18 months+): \_\_\_\_\_ Music Theory: \_\_\_\_\_  
Rattles and Rhythms (one-year-olds): \_\_\_\_\_ Ukulele Class: \_\_\_\_\_  
Wee Play (two and three-year-olds): \_\_\_\_\_ FSPA Jazz Krewe: \_\_\_\_\_  
Do Re ME! (ages 4-5): \_\_\_\_\_ FSPA Groovemasters (by invitation): \_\_\_\_\_

Voice Class Level (1-6): \_\_\_\_\_  
Boys' Voice Level: \_\_\_\_\_  
Teen Voice Class: \_\_\_\_\_  
Song Writing: \_\_\_\_\_

### PRIVATE LESSONS

Please Circle: 15 minutes 30 minutes 60 minutes Preferred day and/or teacher: \_\_\_\_\_

Voice\_\_\_ Piano\_\_\_ Guitar\_\_\_ Bass\_\_\_ Ukulele\_\_\_ Violin\_\_\_ Viola\_\_\_ Cello\_\_\_ Percussion\_\_\_  
Saxophone\_\_\_ Clarinet\_\_\_ Oboe\_\_\_ Flute\_\_\_

**Private Scheduling is done in August in order of date of registration by email.  
Please let us know if you will be away during the summer and if there is another way to reach you.**

E-mail \_\_\_\_\_ Summer Phone \_\_\_\_\_

**Please indicate and circle preference of contact method.**

**\*\*You must respond within 12 hours or you will move back in the scheduling order.\*\***

#### PLEASE READ OUR MATERIALS CAREFULLY

Annual Registration Fee: (non-refundable)  
\$20.00 Current FSPA Students; \$25 New Students

A 25% tuition deposit is required at registration  
to enroll in fall programs.

A \$600 deposit is required at registration to enroll  
in FSPA Academy (nonrefundable)

Students and/or parents are responsible for understanding  
payment, refund and make-up policies.

#### For Office Use Only

Reg. Date \_\_\_\_\_

Reg. Time \_\_\_\_\_

Reg. Fee \_\_\_\_\_

Tuition Payment \_\_\_\_\_

Cash Check MC Visa Discover AMEX

Total Paid: \_\_\_\_\_

### WORKSPACE

8/30/2023

Franklin School for the Performing Arts  
38 Main Street, Franklin MA 02038 ~ 508-528-8668  
www.fsponline.com